

## 2014-08-12 Minutes from Board meetings

This is the summarized minutes from two board meetings held in July & Aug. 2014 in Biologigaragen.

- 15th July 2014, Café Christianshavn  
Present: Karine, Henriette, Emil, Malthe  
Noah: In the US.
- 12th of August 2014 at Noahs place.  
Present: Noah, Emil, Malthe

### Agenda

1. Talk about BG and its future
2. Find date for the general assembly (GA)
3. Agenda for GA
4. Mail-list guidelines
5. Exclusion of a member from Maillists and BG as an association.
6. Publish bylaws + contact info for board on [www.biologigaragen.org](http://www.biologigaragen.org)
7. Proposition for yearly membership fee
8. Other

### Minutes:

#### 1. Biologigaragen & future

There is a lot of good attention and curiosity in the broader network  
Towards some people, It is important to re-establish/prove BG good reputation

#### 1.2 Moving ahead

There is a consensus to move on our work with Biologigaragen. Further diybio and citizen science receives more interest from many sides and we continuously get contacted by designers, artists researchers and policymakers.

We want to carry on the open hacker culture and spirit from Labitat but due to recent growth in activities and challenges we should increase the organisational structure based on best-practice from Danish associations "Dansk foreningsliv". The Board will be more "present" maybe look at future more defined responsibilities / accountabilities (although communication can be open). There should be more regular board & user meetings and

membership should be clearly defined. We talked about a basic member fee of 150-300 kr a year.

It's still the goal that daily business and decisions should be taken by people that shows up for the weekly meet-ups and monthly meetings. A stronger focus of the association is also mentioned as a criterium for a more thriving association.

## **2. Date for General Assembly:**

From our current bylaws we should have a general assembly in sept 2014. But the board decides to postpone the GA, and let a first meet-up decide on a date. This is done to leave time to kickstart activities again after organizing Kopenlab Festival.

[NOTE]

At the meet-up the third of october it was decided to hold the General assembly: Thursday the 13th of November. 18:00. Location will be announced on the maillist, blog and in the newsletter

## **3. Agenda for GA:**

A draft was made for the GA-Agenda. See the current agenda on:

[https://docs.google.com/document/d/1H-9SPAph0CyFePU\\_XbK1x6lsKMK5dBUL6cYl1SWgNxI/edit?usp=sharing](https://docs.google.com/document/d/1H-9SPAph0CyFePU_XbK1x6lsKMK5dBUL6cYl1SWgNxI/edit?usp=sharing)

## **4. Guideline for our maillist**

Should be discussed at the general assembly together with the rest of BG. see note in point 1. Should include something like: "The infrastructure of Biologigaragen cannot be used to share personal information or details without consent from the other person"

Also in the future the board can if needed moderate the maillist to ensure a pleasant tone for all members. Suggestions and comments can be send to the board that will draft a guideline during the next meet-ups and present it at the GA. ([info@biologigaragen.org](mailto:info@biologigaragen.org))

With time we can think about establishing a dedicated members-maillist, and also maybe try to get a more broad danish biology, bioart, biodesign, citizen science maillist up and running. No further actions will be taken before the GA, and the following meet-ups and board meetings.

## 5. Exclusion

The board decides in consensus and by all members, according to the current bylaws, to exclude a member from Biologigaragen for a year. The member has been informed by the board. Unfortunately it hasn't been possible to solve the conflict through dialogue.

The member has worked against the general interest, and the goal of the association as defined by the by laws. The behavior has been inappropriate, and it has had a harmful effect to the association and many of its members. The Infrastructure, network and connections of Biologigaragen have been misused to work against the general interest of the association. Members have said that their activity have decreased due to the member being expelled, and that they fear potential actions against them. The Board finds the need for this exclusion an unfortunate decision, and better guidelines and systems for conflict resolution should be worked out and put in place. We hope that in the future conflicts can be solved by the members among themselves or in plenum, before reaching board or GA-level.

The exclusion decision will be discussed at the upcoming GA. The members can at the GA alter or modify this decision.

## 6. Publish Bylaws.

The bylaws can be seen on this wiki-page.

[https://labitat.dk/wiki/BG\\_bylaws](https://labitat.dk/wiki/BG_bylaws)

## 7. yearly membership fee

The board suggests that membership can be defined via a symbolic membership fee of 150-300 kr pr. year.

## 8. Other

It was decided to put up a statement and guideline for good behaviour in the association.

This is the written text. That is also currently on the Biologigaragen Wiki-page on the Labitat Wiki. Also it was talked about to copying Sudo-rooms conflict guidelines and modify them, as we go along. [https://labitat.dk/wiki/Conflict\\_resolution](https://labitat.dk/wiki/Conflict_resolution)

### **'keeping good vibes in the lab'**

we understand that trying to build a new community for undertaking DIY biology can be both exciting and tumultuous, and that bringing together a variety of biohackers and citizen scientists in an open setting can sometimes lead to misunderstandings and even personal conflicts. We therefore ask members of Biologigaragen to treat each other and those who visit the lab with respect, and to be open and understanding with your fellow biohackers and visitors to the lab.

If conflicts between members and/or visitors do arise, we ask that all people involved use [conflict resolution methods](#) to resolve the conflict between themselves. If the people involved still can't resolve the issue, then it should be taken up in person by the people involved at one of the monthly lab meetings. If no resolution can be worked out there, then the issue should be taken to the biologigaragen board to work out the differences. Every member involved in a conflict resolution process should work in good faith to try to resolve the conflict to the agreement and satisfaction of all people involved. Taking this approach to conflicts that might come up in the lab will make for a more positive and productive hacking environment.

As well, we at Biologigaragen do not tolerate discrimination of any kind, based on for example race, gender, sexuality, nationality, language, and cultural background, in the lab or at our events. Any instances of discrimination should be called out immediately, and if it does not stop, the issue should be taken in person at the next monthly meeting.